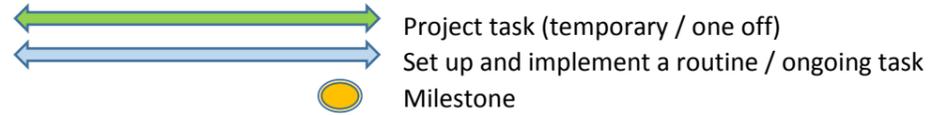
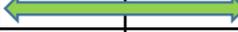
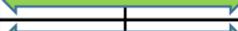
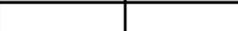
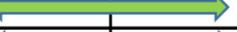
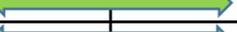


# Torbay Children's Services / Improvement Partner Work Programme Sept 17 - Jan 18

v1 - 1/9/17



Task Description	Resource (lead)	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
Create a calendar of data products	Torbay (TB)					
Periodic testing of Annex A capability	TB					
Set up and organise a folder of Hampshire advisory notes	Hants (H)					
Identify mentor schedule	H/TB					
Design a feedback process flow to Assistant Director	H					
Recruit PA and Care Leaver Team Manager / Head of Service	TB					
CIN / CP preparation visit (27th - 29th)	H/IOW/TB					
Ongoing - Remote dip sampling	H					
Admin led review of case recording	TB					
Deep dive of Children with Disabilities Team	H/TB					
Deep dive of Children Looked After	H/TB					
Analysis of Child Protection	H					
Analysis of Children Looked After	H					
Train The Trainer workshop "what does good look like"	H/TB					
Specific preparation session for team subject (subject to monitoring visit)	H/TB					
Senior team Ofsted preparation	H/TB					
Workforce development review	H/TB					
TPST children's trust / Commissioning 'children'	TB					
Ofsted monitoring visit						
Coaching session - how to conduct yourself	H/TB					
1:1 coaching - Ofsted preparation - case management architecture	H/TB					
Peer Review / Ofsted 'dry run'	H					
1:1 coaching - Ofsted preparation	H					
Pre ofsted "wash up" and future planning	H/TB					
Ofsted						

**Notes**

T = Torbay

H = Hampshire

IOW = Isle of Wight